

Avon Township Supervisors Meeting – November 5, 2025

Tentative Agenda Packet

1. Call to order – 7:00 PM; Avon Township Hall, Queens Road, Avon (MN). Also, available via Zoom (*see footnote below*)
2. Pledge of Allegiance
3. Roll Call
4. Approval of agenda
5. Approval of minutes – October 1, 2025; revised minutes from September meeting (missing Claims Section)
6. Public Hearings – *none scheduled*
7. Public Comments
8. Planning Commission Report
 - a. Winkels variance
 - b. Orderly Annexation Agreement (approve & sign)
 - c. Town Hall use forms
 - d. Road plan
9. Treasurer's Report – *Kelly Martini*
 - a. Approval of the Treasurer's Report & Cash Control Statement
 - b. MAT Dues – Dec 31st
 - c. Audit threshold changed to \$1m
 - d.
10. Claims & Payroll – *Kelly Martini*
 - a. Approval of claims, receipts & payroll
 - b. Chipper, truck, etc. sales update; City of Avon interested in white truck
 - c.
11. Town Hall Report
 - a.
 - b.
12. Road Report & Roadwork Update
 - a. Winter readiness – plows, drivers, salt sand mix
 - b. Queens Road – update
 - c. Road inspection – report, results, decisions
 - d. 2025 LRIP Grant
 - e.
 - f.
13. Scheduled Business
 - a. Orderly Annexation Agreement – approval & signatures and dated
 - b. Stearns County Officers Association meeting – Nov 20, 6 PM, Freeport Community Center. Authorize attendance?
 - c. Complete Albany Mutual survey?
14. Other Business (*added at meeting*)
 - a.
 - b.
15. Reports
 - a. Fifth Monday
 - b. School Board Election
 - c. Fire Department Open House
 - d. Clerk/Treasurer training

Note: The complete agenda is available at www.avontownshipmn.gov. All Town Meetings are available via Zoom at <https://us02web.zoom.us/j/8325486945>. Passcode: AvonTown. The Clerk may record the proceedings of this meeting to ensure accuracy of the minutes. The recording will be deleted upon completion of minutes and will not become public (Resolution 01-03-18).

16. Announcements

- a. **Signs** (incl. 911) –
- b. **Construction Site Permits** – Meemken (325th St.; 40 x 60 accessory structure); Blattner Investments (16767 Co Rd 9, 240x25 lean-to)
- c. **Special Assessment Searches** – Bosl (34740 Co Rd 9)
- d. **Feedlot permits** –
- e. **County Hearings/Meeting** –
- f. **Fire Department** (September 2025 calls) – **City:** Medical 12, Fire/Other 4; **Town:** Medical 10; Fire/Other 0; **Collegeville:** Medical 10, Fire/Other 0; **St. Wendel:** Medical 0, Fire/Other 0; **I-94, 1.**
- g. Belgrade Office hours change: now 8 AM – 4:30 PM
- h. Munbit Domain & ADA Compliance notice/advertisement received
- i. Levy confirmation received: Capital - \$5,000; Fire - \$184,000; General revenue - \$89,950; R&B - \$420,950.
- j. Carr's Tree Service brochure received
- k. Albany cable service questionnaire received
- l. Inquiry regarding fences received
- m. Clerk & Treasurer refresher courses at MAT, several dates in November
- n. Township Tuesdays – November 4: Township Audits: A Short Overview; November 18: Using Technology to Strengthen Your Township; December 2: Understanding Annexation by Ordinance: What Every Township Should Know; December 16: Running an Effective Annual Meeting
- o. Paid Leave Law goes into effect January 1, 2026
- p. County Ditch 28 project summary – received from County; revised dates also received
- q. Stearns County Officers Association Meeting – Nov 20; 6 PM
- r. M&R info (reflective sign coating & Tufnut security hardware
- s. Indeed for employers brochure received
- t.

17. Old Business – Culvert mapping project & County app; cold patch at Two Rivers & 190th; bump on 360th; 135th Avenue project with St. Wendel; Case to display old documents; Window treatments for Town Hall; Exterior sign for the Hall; Hiring HR / payroll company; Culvert Pelican Lake Road; Salt shed overhang/awning; Employee *Handbook* including earned sick time etc.; Pipeline Agreement; brush cutter rental for 2025; vacating Parkwood Court; Records to historical society; replace ditch mower; replace 2-ton truck18. Signatures (*as necessary*)

- a.

19. Announcement of next meeting: December 3, 2025 at 7:00 PM

20. Other Upcoming Meetings/Events

- a. Stearns County Officers Association Meeting – November 20; 6 PM
- b. Planning Commission Meeting – November 26, 2025; 7 PM
- c. MAT Conference – Dec 11-13, St. Cloud Civic Center (<https://www.mntownships.org/annual-meeting>)
- d. Township Day at the Capitol – March 2, 2026

21. Adjournment

Minutes of the Meeting of the Avon Township Board of Supervisors

September 3, 2025

Avon Township Hall, 16881 Queens Road, Avon (MN)

Call to Order: Chad Klocker called the meeting of the Avon Township Supervisors to order at 7:10 P.M. in the Main Chamber of the Avon Township Hall. This meeting, like other Town meetings, was also available virtually via Zoom at <https://us02web.zoom.us/j/8325486945>, Passcode: AvonTown.

Pledge: The Pledge of Allegiance was recited.

Roll Call: Present – Chad Klocker, Kelly Martini, Bryan Rassier, and Stephen Saupe. Absent: Craig Blonigen. There was a quorum. Also present – Paul Buttweiler, Marion Gondringer, Casey Jansky, and Andrew Wensmann.

Approval of Agenda: Rassier moved to approve the agenda as presented. Klocker second. Both in favor. Motion carried.

Minutes: Klocker moved to approve the minutes from the August 13, 2025 meeting as presented. Rassier second. Both in favor. Motion carried.

Public Hearings: At Homes Rentals / Donna Liveringhouse – Variance for a non-compliant garage.

Klocker opened a public hearing to consider a request by Donna Liveringhouse (At Home Rentals LLC; 17083 Upper Spunk Lake Road, 03.01461.0000) for a variance for a non-conforming garage that was built too close to the road. The garage is 69 feet from the center-of-the-road (COR) but only 19.5 feet from the road right-of-way (ROW). Avon Township Zoning Ordinance #6, Section 9.9.9.A (3), requires a setback of at least 30 feet from the ROW if it is known. Notice of the hearing was sent to 25 neighbors within 800 feet of the property. One was returned as 'undeliverable.' The Hearing was posted and published, and also included on the Township website. One individual contacted the Clerk to request information about the variance.

Brian Becker, Ms. Liveringhouse's son-in-law, was present at the hearing to represent his mother-in-law and provide a brief overview of the request. One attendee inquired about the name of the property owner, At Home Rental LLC. Mr. Becker said it was an LLC owned by his mother-in-law. Another resident inquired about the garage. Mr. Becker said it was the only structure on the property that would remain and it is the source of the variance. He also inquired if the house would be rented. Mr. Becker said that the owners, his in-laws, would live in the home.

Steve Smith alerted the Supervisors to a culvert that runs under Upper Spunk Lake Road and drains his property. He would like to see the culvert cleaned out to allow his fields to drain so the meadow can be cut. The culvert runs under a garage on the neighboring property. It was suggested that the culvert just needs to be cleaned out.

No other public comments were received. Klocker moved to close the public hearing. Rassier second. Both in favor. Motion carried.

The PC supports approving the variance. The Supervisors considered the Findings of Facts. They agreed that: The proposed use is allowed in the zoning district. The variance is in harmony with the general purpose of the ordinance. The variance is consistent with the comprehensive plan. The property will be used in a reasonable manner. The plight is not due to unique circumstances, but was created by the previous owner. The variance will not alter the essential character of the area. The variance involves more than economic hardship. After discussion, Klocker moved to approve a variance for a non-conforming garage on the property of At Homes

Rental, LLC at 17083 Upper Spunk Lake Road, Avon (03.01461.0000) which was built by the previous owner about 10.5 feet too close to the road right-of-way. Rassier second. Both in favor. Motion carried.

Public Comments: There were no public comments other than those at the Public Hearing.

Planning Commission (PC) Report

1. **At Homes Rentals, LLC. Access Permit** – Donna Liveringhouse (At Home Rentals LLC; 17083 Upper Spunk Lake Road, 03.01461.0000) applied for an access permit for a new driveway on her property. The PC recommends approval on the condition that it meet all Township access permit policies including for width and allowing only a single access to the road. Klocker moved to approve an Access Permit for Donna Liveringhouse (At Home Rentals LLC; 17083 Upper Spunk Lake Road, 03.01461.0000) on the condition it meets all Township guidelines and policies. Rassier second. All in favor. Motion carried. No culvert is required.
2. **Town Hall Use** – The PC discussed the implementation of expanded use of the Town Hall as authorized by the Supervisors at the August meeting. A new policy guide was developed. The PC also recommends that one Supervisor, working with the Clerk, be authorized to make decisions regarding applications for use of the Hall, and whether or not to waive the fee and damage deposit. Klocker moved to approve the revised policy guidelines for using the Town Hall and to authorize himself and the Clerk to make decisions regarding applications. Rassier second. Both in favor. Motion carried. There are still a few details to be worked out including who will open the Hall for use, etc. This will be on the next PC agenda.
3. **Anti-Virus Software/Website** – The PC discussed the need to up-to-date anti-virus software on Town computers as well as the website. It is likely a credit card will be required; Klocker offered the use of his credit card. The Clerk will look into options for anti-virus software. Blonigen will look into the website and whether or not it has adequate firewalls and if it is time to switch providers.
4. **Access Permit Inquiries** – were received from two individuals and both were advised to attend the PC meeting, though neither did so. No action taken.

Rassier moved to approve the PC report. Klocker second. Both in favor. Motion carried.

Treasurer's Report: The Treasurer provided the Cash Control statement from August 1, 2025 to August 31, 2025 (*appended below*) and read the Treasurer's report. Supervisor Blonigen recommended that the Township have a monetary reserve. Since Blonigen was unable to attend tonight's meeting, further discussion was tabled until

For the Period : **8/1/2025 To 8/31/2025**

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>
General Fund	\$279,453.51	\$2,180.35	\$12,159.75	\$269,474.11
Road and Bridge	\$610,838.89	\$100.00	\$402,905.89	\$208,033.00
Demolition Escrow - Maciejewski	\$0.00	\$0.00	\$0.00	\$0.00
Novel Solar Decommissioning Escro	\$0.00	\$0.00	\$0.00	\$0.00
Novel Vegetation Plan Escro	\$0.00	\$0.00	\$0.00	\$0.00
Road Damage Deposit	\$2,500.00	\$500.00	\$0.00	\$3,000.00
Fire Fund	\$46,484.68	\$0.00	\$0.00	\$46,484.68
General Capital Projects	\$3,927.96	\$0.00	\$0.00	\$3,927.96
ARPA Fund	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$943,205.04	\$2,780.35	\$415,065.64	\$530,919.75

next month. Rassier moved to approve the Treasurer's report and Cash Control Statement. Klocker second. Both in favor. Motion carried. The Township will soon need to deal with the implication of the MN Paid Leave and Earned Sick and Safe Time legislation; Martini will be the point person.

Claims, Receipts & Payroll: The claims (4902-4911) totaled \$22,169.98. Claim 4901 for \$10,475.00 had been preapproved. The disbursements (**Appendix 1**) and receipts (**Appendix 2**) registers are appended. The payroll approved by the Supervisors was \$2,109.03. Checks 11510 and 11520 were voided.

Klocker moved to accept the claims, receipts and payroll. Rassier second. Both in favor. Motion carried.

Town Hall Report: Jansky reported that the Shop was cleaned up, including recycling some old metal at Opatz. He is working on cleaning up the holes from insulating the Shop. The Shop tank was pumped. The soap dispenser is not working; Jansky will handle.

Town Hall Report: Metal has been recycled at Opatz. Jansky is in the process of cleaning up after the installation of the insulation in the Shop. The Shop tank was pumped. The soap dispenser in the men's bathroom is not working again; Jansky will examine.

Road Report:

1. **Queens Road** – the project is finished; however, Knife River still needs to repair some damaged areas on the edge of the road. They forgot to pick up one of their signs; Jansky has it in the shop. The bridge delineator sign on the NW corner has been replaced; the Clerk will notify the County.
2. **Snow Readiness** – We are ready. Trucks need to be DOT'd. Klocker will contact Dylan Hedlund.
3. **185th Ditch Slope** – black dirt does not appear to have been delivered at this point. Klocker moved to authorize Blonigen to talk to R. Schmainda about the need for black dirt and order more if necessary. Rassier second. Both in favor. Motion carried
4. **Road Inspection** – The Supervisors agreed to have a fall road inspection. The Supervisors will set the date, perhaps October 11th, at the next meeting.
5. **Brushing** – The Supervisors suggested renting a skid loader with a brush hog that could be used to clean up some brushy areas. It would cost \$530 for 8 hours on the machine from General Rental. Klocker moved to authorize Jansky to rent a brush hog from General Rental to clean up brush (*i.e.*, 360th, 185th, St. Anna Drive) in the Township. Rassier second. Both in favor. Motion carried. The Town will consider purchasing a brush cutter in the future – it may cost up to \$15K. There was a complaint about cutting down a shrub in Parkwood Circle.
6. **Assorted** – Pelican Lake Road culvert project is finished. Riley Court project is finished. Crack-filling is complete. Branches encroaching into the road ROW were removed on 154th Avenue and on Upper Spunk Lake Road, including around the public access. The Clerk will alert the City that the Township is not interested in helping with resurfacing Char Ave or First Street SE.

Rassier moved to approve the Road Report. Klocker second. Both in favor. Motion carried.

Business:

1. **Orderly Annexation Agreement (OAA)** – The *ad hoc* committee supports a revised OAA. The draft is now being considered for approval by the Town Supervisors and City Council. The main changes were: decreasing

the percentage of a neighborhood required for annexation to 55% from 60%, and a slight revision in the neighborhood map. Klocker moved to approve the revised Orderly Annexation Agreement with the City of Avon. Rassier second. Both in favor. Motion carried.

2. **Shady's** – Blonigen received calls about loud noise at a recent event at Shady's. Klocker received FaceTime videos at intervals from Shady's that showed that they were in compliance with the State noise statute. Shady's said that they were being harassed by neighbors.
3. **911 Signs** – The current Township policy is that a resident must pay for a new sign (\$150) that is purchased and installed by the Town. There has been some confusion about how the Town handles a pre-existing sign that is missing or damaged. The Supervisors agreed that the Township would pay the costs for replacing or repairing an existing 911 sign.

There are several 911 signs that have been delivered and need to be installed. The Clerk will provide the addresses to Jansky to install.

4. **Fine Fees** – the Town receives a portion of fines paid. Updated agreements must be signed with the County Attorney's office. Klocker moved to approve Resolution 9-03-25-1: Approving State of Minnesota Joint Powers Agreements with the Township of Avon on Behalf of its Prosecuting Attorney. Rassier second. Both in favor. Motion carried. Klocker moved to approve the "State of Minnesota Joint Powers Agreement." Rassier second. Both in favor. Motion carried. Klocker moved to approve the "Court Data Services Subscriber Amendment to CJDN Subscriber Agreement." Rassier second. Both in favor. Motion carried. This may need to be done on an annual basis.
5. **Culvert Identification** – Jansky has begun locating and mapping culverts. To get help from residents in locating culverts, the supervisors agreed to put a notice on FaceBook, the Town website, announce it at the Annual Meeting, and post it at the Town Hall. At the last meeting it was suggested to use a newsletter to request the information from residents. The Supervisors agreed that the cost of newsletter would not be worth it. Jansky will serve as the contact person (maintenance@avontownship.org) for the information.
6. **Assorted** – there will be an online CTAS workshop on September 4. MNDOT will have LRIP grants again. Blonigen is following up and reported that the County will sponsor us. The Town will apply for funds to complete Queens Road.

Other Business: none

Reports:

Announcements:

1. **Signs** (incl. 911) – none required.
2. **Construction Site Permits** were issued to Wolbeck (19185 Two Rivers Road; 10x24 deck) and At Home rentals (17083 Upper Spunk Lake Road; 4947 sq ft dwelling, with attached garage and porch)
3. **Special Assessment Searches** were done for Hadrach (14475 Co Rd 159, Avon); Bettin (15726 Parkwood Circle); and Angulski (19263 St. Anna Drive)
4. **Feedlot permits** – none
5. **County Hearings/Meeting** – none pertinent.

6. **Fire Department** (July 2025 calls) – **City:** Medical 4, Fire/Other 3; **Town:** Medical 5; Fire/Other 1; **Collegeville:** Medical 6, Fire/Other 0; **St. Wendel:** Medical 0, Fire/Other 0; **I-94:** 1.
7. Belgrade Coop sent the *Pipeline Awareness* magazine and a note that it is time to lock in pricing for the 2025-6 heating season.
8. The MN LTAP *Exchange* newsletter was received.

Old Business: Culvert mapping; 135th Avenue project with St. Wendel; Windows; Case to display old documents; Window treatments; Exterior sign for the Hall; hiring HR / payroll company; salt shed overhang/awning; culvert - Pelican Lake Road; CDL License changes; Employee *Handbook*, concrete sealing; *Employee Handbook* including earned sick time etc.; Pipeline Agreement.

Signatures / Documents / Treasurer: Documents were signed as necessary.

The Clerk will alert the County that the deficiency noted during bridge inspection has been corrected.

Announcement of Next Regular Supervisor Meeting: October 1, 2025; 7:00 PM.

Other Upcoming Meetings/Events: (available on Zoom at the URL above):

- a) MAT Legislative & Research Committee – Sept 12, Mankato
- b) Planning Commission – September 24, 2025; 7:00 PM
- c) District 742 School Board Election – November 11; 7 AM – 8 PM; Avon Town Hall
- d) MAT Conference – Dec 11-13, St. Cloud Civic Center
- e) Township Day at the Capitol – March 2, 2026

Adjournment. Klocker moved to adjourn the meeting at 8:25 PM. Rassier second. Both in favor. Motion carried. Meeting adjourned.

Respectfully submitted,
10, 2025
Stephen G. Saupe, Clerk

date: September

Supervisor Signatures:

date: _____

Craig Blonigen

Chad Klocker

Bryan Rassier

Appendix 1. Disbursement Register

Avon Township

Disbursements Register

9/2/2025

Fund Name: All Funds

Date Range: 08/01/2025 To 08/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
08/13/2025	Payroll Period Ending 07/31/2025	11479	August 13 Payperiod	N	Council/Town Board	100-41110-103-	\$ 131.02
	Total For Check	11479					\$ 131.02
08/13/2025	Payroll Period Ending 07/31/2025	11480	August 13 Payperiod	N	Treasurer	100-41510-103-	\$ 69.26
	Total For Check	11480					\$ 69.26
08/13/2025	Payroll Period Ending 07/31/2025	11481	August 13 Payperiod	N	Ice and Snow Removal	201-43125-103-	\$ 1,092.03
	Total For Check	11481					\$ 1,092.03
08/13/2025	Payroll Period Ending 07/31/2025	11483	August 13 Payperiod	N	Treasurer	100-41510-103-	\$ 358.13
	Total For Check	11483					\$ 358.13
08/13/2025	Payroll Period Ending 07/31/2025	11484	August 13 Payperiod	N	Council/Town Board	100-41110-103-	\$ 131.02
	Total For Check	11484					\$ 131.02
08/13/2025	Payroll Period Ending 07/31/2025	11485	August 13 Payperiod	N	Clerk	100-41425-103-	\$ 480.86
	Total For Check	11485					\$ 480.86
08/13/2025	Payroll Period Ending 07/31/2025	11486	August 13 Payperiod	N	Council/Town Board	100-41110-103-	\$ 138.52
	Total For Check	11486					\$ 138.52
08/13/2025	STEVE SAUPE	11487	Exxct Hosting/mileage	N	Clerk	100-41425-201-	\$ 57.95
		11487				100-41425-331-	\$ 12.60
	Total For Check	11487					\$ 70.55
08/13/2025	Albany Mutual Telephone	11488	Internet	N	Clerk	100-41425-325-	\$ 59.47
	Total For Check	11488					\$ 59.47
08/13/2025	Minnesota Association of Townships	11489	MAT Dues	N	Treasurer	100-41510-390-	\$ 1,066.64
	Total For Check	11489					\$ 1,066.64
08/13/2025	STAR PUBLICATIONS, LLC	11490	Inv #2025ci-574	N	Council/Town Board	100-41110-351-	\$ 103.40
	Total For Check	11490					\$ 103.40
08/13/2025	Brothers Fleet Services	11491	Paint for plow truck	N	Road and Bridge Equipment	201-43126-221-	\$ 40.00
	Total For Check	11491					\$ 40.00

Report Version: 03/31/2015

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Fund Name: All Funds

Date Range: 08/01/2025 To 08/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
08/13/2025	MAC's HARDWARE	11492	Acc # 727340	N	General Government Buildings and Plant	100-41940-228-	\$ 102.98
	Total For Check	11492					\$ 102.98
08/13/2025	STEARNS COUNTY RECORDER	11493	Ordinance # 06-04-25 & Encroachment Agreement - Borgerding	N	Recording and Reporting	100-41420-300-	\$ 46.00
	Total For Check	11493				100-41420-300-	\$ 46.00
							\$ 92.00
08/13/2025	MATIT	11494	Inv # 13560	N	Insurance (LMCIT, MATIT, workers comp, etc)	100-41970-360-	\$ 2.00
	Total For Check	11494					\$ 2.00
08/13/2025	Clayton Dobmeier	11495	Brush mowing on 185th Ave N	N	Weed Control	201-43260-300-	\$ 910.00
	Total For Check	11495					\$ 910.00
08/13/2025	STANTEC CONSULTING SERVICES INC	11496	Inv# 2426219	N	Paved Streets	201-43121-300-	\$ 11,973.88
	Total For Check	11496					\$ 11,973.88
08/13/2025	KNIFE RIVER CORP. - NORTH CENTRAL	11497	2025 Queen Rd Improvements	N	Paved Streets	201-43121-300-	\$ 366,795.72
	Total For Check	11497					\$ 366,795.72
08/13/2025	M R SIGN	11498	INV #228272 - #228667	N	Highways, Streets & Roadways	201-43101-226-	\$ 1,111.47
	Total For Check	11498				201-43101-226-	\$ 98.68
							\$ 1,210.15
08/13/2025	Sign Co	11499	Inv # 9524 - Plow Truck Logo	N	Road and Bridge Equipment	201-43126-228-	\$ 90.00
	Total For Check	11499					\$ 90.00
08/13/2025	Hanson Paving	11500	Sarah Lane, Riley Court & St Anna Drive, 360th Street	N	Paved Streets	201-43121-300-	\$ 9,650.00
	Total For Check	11500					\$ 9,650.00
08/13/2025	Payroll Period Ending 07/31/2025	11502	August 13 Payperiod	N	Clerk	100-41425-103-	\$ 510.80
	Total For Check	11502					\$ 510.80
08/13/2025	THE STORE	11503	FUEL FOR TRUCKS -June & July	N	Road and Bridge Equipment	201-43126-212-	\$ 191.56
	Total For Check	11503				201-43126-212-	\$ 267.53
							\$ 459.09

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Fund Name: All Funds

Date Range: 08/01/2025 To 08/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
08/13/2025	Intex Insulating Company Inc	11504	Insulate Shop	N	General Government Buildings and Plant	100-41940-300-	\$ 8,246.00
	Total For Check	11504					\$ 8,246.00
08/13/2025	PERA	WD081320251	DCP & Coordinated Plans	N	Council/Town Board	100-41110-103-	\$ 30.00
		WD081320251			Clerk	100-41425-103-	\$ 55.06
		WD081320251			Treasurer	100-41510-103-	\$ 41.00
	Total For Check	WD081320251					\$ 126.06
08/13/2025	INTERNAL REVENUE SERVICE	WD081320252	July taxes	N	Council/Town Board	100-41110-121-	\$ 46.50
		WD081320252				100-41110-122-	\$ 10.90
		WD081320252			Clerk	100-41425-121-	\$ 55.80
		WD081320252				100-41425-122-	\$ 13.06
		WD081320252			Treasurer	100-41510-121-	\$ 60.14
		WD081320252				100-41510-122-	\$ 14.08
		WD081320252			General Government Buildings and Plant	201-41940-121-	\$ 65.48
		WD081320252				201-41940-122-	\$ 15.32
		WD081320252			Ice and Snow Removal	201-43125-121-	\$ 104.78
		WD081320252				201-43125-122-	\$ 24.44
	Total For Check	WD081320252					\$ 410.50
08/13/2025	XCEL ENERGY	WD081320253	electric bill	N	General Government Buildings and Plant	100-41940-380-	\$ 91.12
	Total For Check	WD081320253					\$ 91.12
08/13/2025	PERA	WD081320254	DCP & Coordinated Plans	N	Clerk	100-41425-103-	\$ 179.44
	Total For Check	WD081320254					\$ 179.44
08/14/2025	MP Asphalt Maintenance	WD08142025	Crack sealing - Infrared Patching	N	Paved Streets	201-43121-310-	\$ 10,475.00
	Total For Check	WD08142025					\$ 10,475.00
	Total For Selected Checks						\$ 415,065.64

Appendix 2. Receipts Register

Avon Township

Receipts Register

9/2/2025

Fund Name: All Funds

Date Range: 08/01/2025 To 08/31/2025

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
08/12/2025	MN State	1974	Court Fines	(08/12/2025) -	N	Court Fines	100-35101-	\$ 86.66
								<u>\$ 86.66</u>
08/14/2025	Susan Ball	1970	Special Assessment - Thull	(08/14/2025) -	N	Assessment Searches	100-34107-	\$ 25.00
								<u>\$ 25.00</u>
08/14/2025	Stearns County Abstract	1971	Special Assessment - Angulski	(08/14/2025) -	N	Assessment Searches	100-34107-	\$ 25.00
								<u>\$ 25.00</u>
08/14/2025	Midcontinent	1972	cable fee	(08/14/2025) -	N	Assessment Searches	100-34107-	\$ 275.57
								<u>\$ 275.57</u>
08/14/2025	Stearns County	1973	2025 State Wetland	(08/14/2025) -	N	Wetlands Credit	100-33409-	\$ 772.93
								<u>\$ 772.93</u>
08/29/2025	Knight Barry Title	1975	Special Assessment - Bettin	(08/29/2025) -	N	Assessment Searches	100-34107-	\$ 25.00
								<u>\$ 25.00</u>
08/29/2025	Diehl Construction	1976	Driveway permit - Rd Damage Deposit - Variance Hearing	(08/29/2025) -	N	Variance Hearing	100-32299-	\$ 400.00
						Driveway Permit	201-32101-	\$ 100.00
						ROAD DAMAGE DEPOSIT	225-34311-	\$ 500.00
								<u>\$ 1,000.00</u>
08/29/2025	Opatz Metals	1977	Recycling	(08/29/2025) -	N	Reimbursements for Materials	100-34312-	\$ 46.20
								<u>\$ 46.20</u>
08/29/2025	American Heritage	1978	MMR Interest	(08/29/2025) -	N	Interest Earning	100-36210-	\$ 498.84
								<u>\$ 498.84</u>
08/31/2025	Magnifi	1979	MMR Interest	(08/31/2025) -	N	Interest Earning	100-36210-	\$ 25.15
								<u>\$ 25.15</u>
Total for Selected Receipts								<u><u>\$ 2,780.35</u></u>

Report Version: 03/31/2015

Page 1 of 1

Minutes of the Meeting of the Avon Township Board of Supervisors

October 1, 2025

Avon Township Hall, 16881 Queens Road, Avon (MN)

Call to Order: Chad Klocker called the meeting of the Avon Township Supervisors to order at 7:00 P.M. in the Main Chamber of the Avon Township Hall. This meeting, like other Town meetings, was also available virtually via Zoom at <https://us02web.zoom.us/j/8325486945>, Passcode: AvonTown.

Pledge: The Pledge of Allegiance was recited.

Roll Call: Present – Craig Blonigen, Chad Klocker, Kelly Martini, Bryan Rassier, and Stephen Saupe. There was a quorum. Also present – Marion Gondringer, Casey Jansky, and Andrew Wensmann. Several students from Albany High School, who were assigned to observe the meeting, were welcomed.

Approval of Agenda: Added to the agenda was a request from Rosemary Anderson to plow her driveway as per agreement and to move earlier in the meeting a plat signing for Angulski. Blonigen moved to approve the agenda as amended. Klocker second. All in favor. Motion carried.

Minutes: Rassier moved to approve the minutes from the September 3, 2025 meeting as presented. Klocker second. All in favor. Motion carried.

Public Hearings: none scheduled

Public Comments: There were no public comments.

Planning Commission (PC) Report – presented by Andrew Wensmann

5. **Angulski Land Split** – Kevin Angulski attended the PC meeting seeking advice regarding a new plan for a land split. He hasn't yet submitted to the County the Administrative Subdivision that was approved by the Supervisors at the August meeting because of the potential tax implications. Mr. Angulski now proposes splitting his property (19467 St. Anna Drive; PID 03.00798.0003) into a 2-acre parcel with the existing house, and two additional parcels (10 & 8 acres). The PC told Mr. Angulski that it would be most likely to recommend splitting this property into two parcels (10 and 8 acres). Mr. Angulski attended tonight's meeting to ask the Supervisors to consider his new plan. The Supervisors told Mr. Angulski that they did not support splitting a 20-acre parcel into three separate parcels.
6. **At Homes Rentals, LLC. Access Permit** – The PC discussed whether the Town should respond to a variance hearing by the County Board of Adjustment for At Homes Rentals to allow an existing garage to be 8.5 feet from a side yard. The PC takes no exception to the request. The Supervisors similarly agreed that no response by the Township is necessary.
7. **Orderly Annexation Agreement** – The City is uncomfortable with section 10.H(2) regarding construction within 500 feet of a feedlot. The City is concerned that it might restrict development in some areas that could potentially be annexed. They propose reducing the distance or removing this section. The PC generally agreed that this is a good feature to include the agreement and recommended to the Supervisors to send a representative to the next City Council meeting to discuss and clarify the situation and allow for an extension of the existing agreement if necessary to allow for approval of a new agreement. The Supervisors authorized

Klocker and LeRoy Gondringer to attend the upcoming Avon City Council meeting as the Town representatives to discuss this situation and report back.

8. **Town Hall Use** – The PC discussed logistics of Town Hall usage by residents. The recommendation is that the Clerk serves as the contact person to open/close the Hall and provide an orientation for users. The contact person would be paid mileage and time. The Supervisors support this recommendation.
9. **Polling Place Accessibility Grant** – The PC discussed ideas for a potential grant proposal which include additional signage.
10. **Road Plan** – the PC tabled a discussion of the Road Plan until the next meeting. The PC also discussed the Queens Road grant and thought it might be even better to request funds for a different road. Blonigen said that the process to apply for an LRIP grant for Queens is already in progress so this would be the best option since we are committed to it. Blonigen reported that Will Huston will help with writing the grant and that it has received support from the County. In addition, Blonigen said that the County engineer thought the project would cost as much as \$750K and that the awards should be announced early enough to complete the project next summer.
11. **Gondringer Access Permit** – The PC recommends approval of an Access Permit for James & Joan Gondringer, 35538 Tower Road, Albany, for a new access to their field on 360th Street. The PC recommends approval because it is in a logical place and allows for good line of sight. It will require a culvert. Blonigen moved to approve an access permit for James & Joan Gondringer. Rassier second. All in favor. Motion carried.

Rassier moved to approve the PC report. Blonigen second. All in favor. Motion carried.

Treasurer's Report: The Treasurer provided the Cash Control statement from September 1, 2025 to September 30, 2025 (*appended below*) and read the Treasurer's report. Martini suggested moving the Supervisor meeting to the second Wednesday of the month, which would allow time for more items to clear the bank at the beginning of the month. The Clerk will look into what would be necessary to make this potential change. Martini said that PERA was voided from last month, but paid this month. Blonigen inquired whether a separate monetary reserve account should be established. Martini said it wasn't necessary since the General Capital Reserve Fund can be used for any item.

Blonigen moved to accept the Cash Control Statement and Treasurer's Report. Rassier second. All in favor. Motion carried.

For the Period : 9/1/2025 To 9/30/2025

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>
General Fund	\$269,474.11	\$884.23	\$2,321.95	\$268,036.39
Road and Bridge	\$208,033.00	\$0.00	\$21,896.08	\$186,136.92
Demolition Escrow - Maciejewski	\$0.00	\$0.00	\$0.00	\$0.00
Novel Solar Decommissioning Escro	\$0.00	\$0.00	\$0.00	\$0.00
Novel Vegetation Plan Escro	\$0.00	\$0.00	\$0.00	\$0.00
Road Damage Deposit	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Fire Fund	\$46,484.68	\$0.00	\$0.00	\$46,484.68
General Capital Projects	\$3,927.96	\$0.00	\$0.00	\$3,927.96
ARPA Fund	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$530,919.75	\$884.23	\$24,218.03	\$507,585.95

Claims, Receipts & Payroll: The claims (4912-4926) totaled \$3,928.88. The disbursements (**Appendix 1**) and receipts (**Appendix 2**) registers are appended. The payroll approved by the Supervisors was \$2,610.89.

Rassier moved to accept the claims, receipts and payroll. Blonigen second. All in favor. Motion carried.

Town Hall Report: The Avon Hills Lions Club volunteered to do work at the Town Hall as a thank you for using the space. It was suggested that they could wash the windows. The Supervisors were grateful to the Lion's and supported this idea. There is no hand soap in the men's rest room; Klocker will get some.

Road Report:

7. **Winter** – Klocker reported we are ready. Dylan will soon DOT trucks.
8. **Queens Road** – discussed during the PC Report.
9. **Road Inspection** – The Supervisors agreed to inspect the roads on October 11, beginning at 8 AM. The Clerk will publish and post.
10. **Road Mileage** – the Road Mileage Certification form from the County was approved by the Supervisors. Klocker signed the form and the Clerk will return to the County.
11. **Assorted** – Klocker reported that the new access on 145th Avenue Access is in progress; he will inspect when complete. Klocker also reported that hydraulic fluid was spilled at the intersection of Co Rd 9 and Two Rivers Road. The road is slippery but the responsible resident will clean it up. Jansky reported that a culvert is sinking on 365th. It will need to be repaired to avoid problems with plowing. Black dirt for re-sloping the road right-of-way (ROW) was delivered to Schmainda. Lange's damaged 360th when doing some work; Klocker will follow up. A fence on Tower Road, which is illegally in the road ROW, was accidentally damaged by mowing. 355th Street, which is one of the most heavily trafficked road in the Township, will need to be resurfaced. We'd likely need to work with St. Wendel. Klocker inquired if traffic counts were available for Town roads. An electronic counter may be available from the County.

Business:

7. **Anderson Driveway** – Rosemary Anderson appeared to request that her driveway be plowed as per agreement (*she must appear at a Supervisor meeting annually*) when she sold the land for the Town Hall to the Township. Klocker moved to plow the Anderson driveway as per agreement. Rassier second. All in favor. Motion carried.
8. **Angulski Plat** – Ms. Deb Angulski presented for signing the final plat for Angulski Addition. Blonigen moved to approve the final plat of Angulski Acres on the condition and assumption that there were no changes from the preliminary plat that was presented at a previous meeting. Rassier second. All in favor. Motion carried.

Other Business: none

Reports:

Announcements:

9. **Signs** (incl. 911) – none required.
10. A **Construction Site Permit** was issued to Meemken (14745 325th St.).
11. A **Special Assessment Search** was done for Schmit (36591 Pelican Lake Road).
12. **Feedlot permits** – none
13. **County Hearings/Meeting** – These will be a County Board of Adjustment hearing to consider a variance for At Home Rental on October 9, 2025 at 6 PM.
14. **Fire Department** (August 2025 calls) – **City:** Medical 10, Fire/Other 4; **Town:** Medical 5; Fire/Other 3; **Collegeville:** Medical 4, Fire/Other 0; **St. Wendel:** Medical 0, Fire/Other 0; **I-94:** 1.
15. The Avon Fire Department will host an Open House on October 5th from 4-6:00 PM. Everyone is invited.
16. Xcel sent a notice of a rate increase.
17. The Town levy info was sent to the County.

Old Business: Culvert mapping; 135th Avenue project with St. Wendel; Windows; Case to display old documents; Window treatments; Exterior sign for the Hall; hiring HR / payroll company; salt shed overhang/awning; culvert - Pelican Lake Road; CDL License changes; Employee *Handbook*, concrete sealing; *Employee Handbook* including earned sick time etc.; Pipeline Agreement.

Signatures / Documents / Treasurer: Documents were signed as necessary.

Announcement of Next Regular Supervisor Meeting: November 5, 2025; 7:00 PM.

Other Upcoming Meetings/Events: (*available on Zoom at the URL above*):

- f) Fire Department Open House – October 5, 2025; 4-6 PM; Avon Fire Hall
- g) “Fifth” Monday meeting – October 6, 2025; 6:30 PM; Albany Area Schools
- h) Planning Commission Meeting – October 29, 2025; 7 PM
- i) District 742 School Board Election – November 4; 7 AM – 8 PM; Avon Town Hall
- j) MAT Conference – Dec 11-13, St. Cloud Civic Center
- k) Township Day at the Capitol – March 2, 2026

Adjournment. Blonigen moved to adjourn the meeting at 8:15 PM. Rassier second. All in favor. Motion carried. Meeting adjourned.

Respectfully submitted,
25, 2025
Stephen G. Saupe, Clerk

date: October

Supervisor Signatures:

date: _____

Craig Blonigen

Chad Klocker

Bryan Rassier

Appendix 1. Disbursement Register

Avon Township

Disbursements Register

10/1/2025

Fund Name: All Funds

Date Range: 09/01/2025 To 09/30/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
09/03/2025	Payroll Period Ending 08/31/2025	11505	September Payperiod	N	Council/Town Board	100-41110-103-	\$ 131.02
	Total For Check	11505					\$ 131.02
09/03/2025	Payroll Period Ending 08/31/2025	11506	September Payperiod	N	Treasurer	100-41510-103-	\$ 69.26
	Total For Check	11506					\$ 69.26
09/03/2025	Payroll Period Ending 08/31/2025	11507	September Payperiod	N	Ice and Snow Removal	201-43125-103-	\$ 720.33
	Total For Check	11507					\$ 720.33
09/03/2025	Payroll Period Ending 08/31/2025	11508	September Payperiod	N	Treasurer	100-41510-103-	\$ 358.13
	Total For Check	11508					\$ 358.13
09/03/2025	Payroll Period Ending 08/31/2025	11509	September Payperiod	N	Council/Town Board	100-41110-103-	\$ 65.51
	Total For Check	11509					\$ 65.51
09/03/2025	Payroll Period Ending 08/31/2025	11511	September Payperiod	N	Council/Town Board	100-41110-103-	\$ 69.26
	Total For Check	11511					\$ 69.26
09/03/2025	Payroll Period Ending 08/31/2025	11512	September Payperiod	N	Clerk	100-41425-103-	\$ 407.93
	Total For Check	11512					\$ 407.93
09/03/2025	KELLY MARTINI	11513	Stamps	N	Treasurer	100-41510-208-	\$ 78.00
	Total For Check	11513					\$ 78.00
09/03/2025	STEVE SAUPE	11514	Postage	N	Clerk	100-41425-208-	\$ 78.00
	Total For Check	11514					\$ 78.00
09/03/2025	Albany Mutual Telephone	11515	Internet	N	Clerk	100-41425-325-	\$ 59.51
	Total For Check	11515					\$ 59.51
09/03/2025	MAC's HARDWARE	11516	Acc # 727340	N	General Government Buildings and Plant	100-41940-228-	\$ 286.82
	Total For Check	11516					\$ 286.82
09/03/2025	POWERHOUSE OUTDOOR EQUIPMENT, INC.	11517	Inv #738604 & #738607	N	General Government Buildings and Plant	201-41940-228-	\$ 100.37
	Total For Check	11517					\$ 100.37

Fund Name: All Funds

Date Range: 09/01/2025 To 09/30/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
09/03/2025	LANGE TRENCHING, INC	11518	Fixing Roads Inv# 25536 & #25535	N	Paved Streets	201-43121-300-	\$ 2,500.00
		11518			Unpaved Streets	201-43122-300-	\$ 1,600.00
	Total For Check	11518					\$ 4,100.00
09/03/2025	STANTEC CONSULTING SERVICES INC	11519	Inv# 2390276	N	Paved Streets	201-43121-300-	\$ 16,794.50
	Total For Check	11519					\$ 16,794.50
09/03/2025	Payroll Period Ending 08/31/2025	11521	September Payperiod	N	Clerk	100-41425-103-	\$ 287.59
	Total For Check	11521					\$ 287.59
09/03/2025	PERA	WD090320251	***VOID\$60.98***DCP & Coordinated Plans	Y	Council/Town Board	100-41110-103-	\$ -
	Total For Check	WD090320251					\$ -
09/03/2025	INTERNAL REVENUE SERVICE	WD090320252	August taxes	N	Council/Town Board	100-41110-121-	\$ 55.80
		WD090320252				100-41110-122-	\$ 13.08
		WD090320252			Clerk	100-41425-121-	\$ 142.04
		WD090320252				100-41425-122-	\$ 33.22
		WD090320252			Treasurer	100-41510-121-	\$ 60.14
		WD090320252				100-41510-122-	\$ 14.08
		WD090320252			Ice and Snow Removal	201-43125-121-	\$ 146.64
		WD090320252				201-43125-122-	\$ 34.24
	Total For Check	WD090320252					\$ 499.24
09/03/2025	XCEL ENERGY	WD090320253	electric bill	N	General Government Buildings and Plant	100-41940-380-	\$ 112.56
	Total For Check	WD090320253					\$ 112.56
Total For Selected Checks							\$ 24,218.03

Appendix 2. Receipts Register

Avon Township		Receipts Register							10/1/2025		
Fund Name:		All Funds									
Date Range:		09/01/2025 To 09/30/2025									
Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P	Total			
09/10/2025	MN State	1980	Court Fines	(09/10/2025) -	N	Court Fines	100-35101-	\$ 86.66			
								\$ 86.66			
09/11/2025	Midcontinent	1981	Cable fee	(09/11/2025) -	N	Assessment Searches	100-34107-	\$ 270.30			
								\$ 270.30			
09/30/2025	American Heritage	1982	MMR Interest	(09/30/2025) -	N	Interest Earning	100-36210-	\$ 302.91			
								\$ 502.91			
09/30/2025	Magnifi	1983	MMR Interest	(09/30/2025) -	N	Interest Earning	100-36210-	\$ 24.36			
								\$ 24.36			
Total for Selected Receipts								\$ 884.23			

Avon Township
16881 Queens Road; Avon MN 56310

Application to Use the Avon Township Hall

- A. Requested use date(s) _____
- B. Requested use time(s) _____
- C. Purpose of use (*describe function and estimated number of people*)

- D. Name of organization _____
- E. Expected attendance _____
- F. Responsible agent (*must be an Avon Township resident*) _____
- a. Address _____
- b. Phone _____
- c. Email _____
-

I, _____ (print name), have read and understand the rules and policies governing the use of the Avon Township Hall facilities and, as the responsible agent, accept both personally and for my organization, full liability for compliance with them, including financial responsibility. Furthermore, on behalf of my organization, I hereby release and hold harmless the Township of Avon for any and all claims for damages or injury related to the requested use.

Responsible Agent Signature _____ date _____

*Submit this application to Avon Township Clerk, 16881 Queens Road, Avon, MN 56310; or via email at
clerk@avontownship.org*

Avon Township Township Hall – Use Approval Form (to be completed by the Township)

You/your organization has been approved to use the Avon Township Hall on the date/time indicated. Review the Rules & Policies for use and be sure to return the facility to the condition in which it was found. Contact the Town agent to set up a time for a building orientation and to receive instructions on how to get access to the Hall. The Town agent must also be contacted at the completion of the event to alert the Town that the Hall has been cleaned and vacated.

A. Name of organization

B. Responsible Agent

C. Event Description

D. Approved Date(s) / Time(s) of use:

E. Deposit/Use Fee Required

F. Date paid/Receipt
issued

G. Building Orientation meeting scheduled (*if applicable*)

H. Township agent/contact person (*typically the Clerk, but may be other appointee*)

A) Name

B) Email

C) Phone

I. Notes

Avon Township
16881 Queens Road; Avon MN 56310

Request for Return of Town Hall Use Damage Deposit

Upon completion of your event, you should request the return of the Damage Deposit (if charged). An inspection will take place by Township personnel to determine if there has been any damage to the Township Hall. After this inspection, the request will be brought to the Supervisors' Meeting for approval or denial. Request must be made within one year of the event date.

1. **Responsible Agent Name:** _____
2. **Phone:** _____ **email:** _____
3. **Mailing Address:** _____

Signature of Responsible Agent	Date
---------------------------------------	-------------

Area below for use by the Township

Township Approval:

Inspection date: _____ Photo retaken (*if necessary*):

Notes from Inspection (*i.e.*, no damage, or describe damage/concerns)

Access damage deposit return: **IS APPROVED / IS NOT APPROVED** (*circle one*)

Amount approved for refund: \$ _____

Signature (*print*):

Name (*print*): _____ **Date:**

Avon Township Board of Supervisors, Chair

Policy for Use of the Town Hall

Organizations may use the Avon Township Hall for meetings and events when available. The organization must be represented by at least one Township resident who will serve as the organization's agent and will be responsible for cleanup and any damage. Township use takes precedence over any other use, and other uses may be cancelled if a Township meeting must be scheduled. All scheduling and approvals will be handled by the Township Clerk and a designated Supervisor. No use, which in the judgment of Township officials could cause damage to Township property or disruption of Township operations, is permitted. A usage fee and damage deposit are required, though they may be waived at the discretion of the Township.

Rules

Rules governing the use of the Township building facilities include, but are not necessarily limited to the following:

1. A fee of \$150 per day will be charged.
2. A damage deposit of \$200 is required. After inspection, if the Hall is clean and there is no damage, the deposit will be returned.
3. Social events and parties are not permitted.
4. Each organization using the facility is financially responsible for any damage caused to Township property, buildings, or the contents of buildings
5. After use, the building will be inspected to ensure that the building is returned to the condition in which it was found including:
 - a. Appropriate clean-up of tables, chairs, kitchen counters, appliances, and sinks
 - b. Return chairs and tables to their original locations
 - c. Removal of trash
 - d. Bathrooms neat, toilets checked (flushed, not running)
 - e. Vacuuming and sweeping
 - f. Lights are all turned off
 - g. Windows all closed and locked
 - h. Fire exit door closed tightly
 - i. Entrance door locked
 - j. Thermostats returned to 50 degrees in winter or 75 degrees in summer
6. The following are prohibited from use in the Town Hall: alcohol, tobacco products, candles, fireworks or other fire-generating products, weapons or firearms, and gambling.
7. Users will be held responsible for any damage to Township property. Willful violation of these rules will lead to the loss of the eligibility to use the facility.
8. The number of participants at the event cannot exceed the maximum capacity of the Town Hall.

(last update: September 2025)

Road Inspection – October 2025 Summary Report

Avon Township roads were inspected on October 11, 2025 by Supervisors Craig Blonigen, Chad Klocker, and Bryan Rassier. They were accompanied by Casey Jansky. Klocker called to order the road inspection meeting at 8:00 AM. Members drove in a single vehicle.

Roads in the Township were driven and notes were made regarding road condition. Each road was given a rating (5 = good shape, no significant work required; 1 = poor shape, needs overlay) and notes were made about the condition. A brushing rating (5 = little brushing required; 1 = significant brushing required) was not done during this inspection.

The notes and ratings are appended below. The overall road quality averaged 3.8 out of 5 (*note: doesn't include Tower Road, Queens Road, or Parkwood Circle*). The majority (73.4%) of roads are in excellent to very good shape. Among the main issues noted were:

- **Seal Coat** Candidates: 175th Ave, 185th, 190th, 363rd, 365th, 370th, Narnia, Norway Road, Red Oak Circle, Two Rivers Road
- **Chip Seal** Candidates: Tower road, S. half; 360th
- **Mill & overlay**: St. Anna Drive, 370th, 188th,
- **Brushing or tree removal** candidate: 154th, 360th, Upper Spunk Lake Road

Summary of Road Inspection Results October 2025		
Noted Road Quality (5 = best)	5 (excellent)	24 (53.1%)
	4	13 (20.3%)
	3	14 (21.9%)
	2.5	3 (4.7%)
	2	8 (12.5%)
	1 (poor)	2 (3.1%)

A rating of "2 – 3" was scored as 2.5. For roads like Queens and Tower, in which part had been resurfaced, it was treated as two separate roads.

Avon Township – October 2025 Road Inspection Notes

Date of inspection: October 11, 2025; 8:00 AM

Present: Craig Blonigen, Chad Klocker, Bryan Rassier, Casey Jansky

Avenues	Rating (5= good; 1 = poor)		Notes / Observations (<i>a brushing score was not done</i>)
	Road	Brush	
135 th Ave.	2		
140 th Ave.	3		
145 th Ave.	5		
154 th Ave.	4		Brush entrance
160 th Ave.	3		Tree removal?
165 th Ave. (north of Queens)	5		Brush OK
165 th Ave. (south)	5		Brush OK
175 th Ave.	3		Seal coat?
182 nd Ave.	4		
185 th Ave. (S. of St. Anna Drive)	5		Seal coat?
185 th Ave. (N of Upper Spunk Lake Road)	3		
186 th Ave	4		Fill corner
188 th Ave.	2		Mill and overlay; brush
190 th Ave.	4		Seal coat
Streets			
1st St. SE	1		
325 th St.	4		
331 st St.	3		
355 th St.	2-3		Brush OK
360 th St. (E of 160 th Ave)	2		Need patch, approx. 300 feet; tree removal
360 th St. (E of Co Rd 155)	4		
360 th St. (W of Co Rd 155)			
360 th St. (W of Co Rd 9)	2-3		Chip seal?
363 rd St.	3		Seal coat?
365 th St. (W of Co Rd 155)	3		
365 th (E of Co Rd 155)	3		Seal coat?
370 th St. (E of Co Rd 155)	3		Seal coat?
370 th St. (W of Co Rd 155)	3		
370 th St. (E of Co Rd 9)	2		Mill & overlay
377 th St.	3		

Named Roads			
Cardinal Nest Court	3		
Highland Terrace	5		
Koppy Lane	5		
Lower Spunk Lane	5		
Meadowview Road	5		
Narnia Lane	5		Seal coat?
Nob Hill Drive (south)	5		
Nob Hill Drive (north)	5		
Noble Oak Circle	5		
Nordica Road	5		
Norman Road	5		
Norway Road	5		Seal coat
Old Collegeville Road			
Orchid Court	5		
Parkwood Circle	2/5		
Peach Drive	5		Grade; add crushed asphalt
Pelican Lake Road	4		
Plum Hill Lane	2		
Princewood Road	4		
Quaker Road	2-3		
Queens Road	5 / 1		
Red Maple Drive	3		
Red Oak Circle	5		Brush? Seal coat?
Riley Court	4		
Sara Lane	2		
Schirmer's Driveway	4		
Shorewood Drive	5		
Springwood Lane	4		
Spunk Tree Circle	5		
St. Anna Drive	2		Mill & overlay
Sunnyfield Circle	4		
Tower Road	3/5		Chip seal S. half
Two Rivers Road	4		Seal coat
Upper Spunk Lake Road	5		Brush
General Comments			

